



NOTICE TO PROCEED

LO No. : 23-00360
NOA No. : INTBAC-055-23

MR. ROY M. ALDEA
Authorized Representative
INTERTECH FORMS MANUFACTURING CORPORATION
70-C 18th Avenue Murphy Cubao
Quezon City

Dear **Mr. Aldea**:

The attached Letter Order having been approved, notice is hereby given to **INTERTECH FORMS MANUFACTURING CORPORATION** that performance for Lot No. 1 of Supply and Delivery of Call-Off Order and Delivery Receipt Forms for the Procurement Service under **AMP No. 072-23** conducted on 08 August 2023, shall commence effective on the date of receipt of this Notice:

Lot No.	Item/Description	Quantity	UOM	Unit Price	Total Amount
1	Call-Off Order	100	boxes	₱1,250.00	₱125,000.00

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

SIGNATURE REDACTED

GENMARIES S. ENTREDICHO-CAONG
Director IV, Procurement Group

Date of receipt of this Notice:

SEPT. 26, 2023

Name of Authorized Representative:

ALDEA, ROY MUSA

Signature of Authorized Representative:

SIGNATURE REDACTED



LETTER ORDER No. : PO23-00360

INTERTECH FORMS MANUFACTURING CORPORATION

70-C 18th Avenue, Murphy, Cubao
 Quezon City

Date : September 14, 2023

Bidding No.: AMP-072-23

Date of Opening : August 8, 2023

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. _____ dated _____ subject to the Terms and Conditions enumerated below.

ITEM	QTY	UNIT	ARTICLES/DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	100	boxes	Call-Off Order Forms * PR23-0109 ✓ * for PD10 use ✓ * NOA No. INTBAC-055-23 ✓ * Resolution No. PS-BAC-23-08-07 ✓ * Size - 11" x 9 1/2" ✓ * 5ply carbonless ✓ * Color (White, Maroon, Blue, Green, and Red) ✓ * Packaging 250sets per box ✓ ===== - Subject to Expanded Withholding Tax, Creditable Withholding Tax and Other Percentage Taxes Reference: RA 10963, RA 9337, Revenue Regulation Nos. 13-18, 11-18, 16-05, 14-02, 12-01 and 2-98.	1,250.00	125,000.00
Price Validity: 0 Calendar Days				Total Amount:	Php 125,000.00

Place of Delivery :
 RR Road, Cristobal St. Paco Manila ✓

Delivery Instruction :
 Within forty five (45) days from receipt of Notice to Proceed (NTP) ✓

Certified Correct:

SIGNATURE REDACTED

ABIGAIL ANN O. ALICDAN-ESPERE ✓
 OIC, GSD

9/14/23

Date

FUNDS AVAILABLE Php 125,000.00

SIGNATURE REDACTED

LADY LOU A. GIMENO

OIC Chief Accountant

APPROVED BY:

SIGNATURE REDACTED

PHILIP JOSEF V. VERA CRUZ

Director IV

9/15/23

Date

Supplier's copy received by:

SIGNATURE REDACTED

Signature Over name in print

SEPT. 20, 2023

Date Received